The Review Meeting will be held at Zoom on June 18, 2022 at 8 pm

**Attending members:**

* Nguyen Hoang Luan
* Cao Nhat Duc
* Huynh Ngoc Son
* Doan Huu Loc
* Nguyen Dang Manh Tu

**Meeting content:**

❖ Review the work done in the last Sprint 2

❖ What is the advantage?

❖ What are the disadvantages?

❖ What issues need improvement?

**Meeting results:**

* Advantages:
* The members have successfully completed the assigned tasks.
* The coordination between members is effective.
* Clear division of work.
* Good use of Git and GitHub tools.
* Wrong:
* Leader has not completed the training code for other members to follow.
* No training code compared to the previously set time of the group.
* Improvements:
* Organize the Planning Meeting as soon as possible to divide the work quickly and promote the members to complete the assigned tasks early.
* Regularly exchange questions and concerns on Slack.
* Members who do not meet the schedule need to fix their own errors and the Leader can help the late member to keep up with the schedule.
* The deadlines set will be 3 days before the project's deadlines to prevent member schools from making progress on time.
* Members need to spend a lot of time on training code because after this sprint will start to code some basic functions of the website.
* Leader needs to spend time on training code and organize members more rationally.

**Meeting review:**

* + The members had a brief understanding of the work to be done in the next sprint.
  + Meeting on time and focusing on meeting quality.